

Hucknall and District U3A

Trustee Conflict of Interest Policy

The trustees of Hucknall and District U3A (hereafter 'the U3A') have a legal responsibility to act in accordance with the best interests of the U3A. In doing so, the trustees must avoid conflicts of interests where trustees' personal, family or other interests and/or loyalties conflict with those of the U3A.

In the event of a conflict of interest the procedures detailed below will be followed;

DISCLOSURE

If an actual, potential or perceived conflict of interest is identified, it must be raised, immediately, with the Executive Committee.

RECORDING THE CONFLICT

The Business Secretary will record the conflict of interest in the Register of Interests.

MANAGING THE CONFLICT

The disclosing trustee may, at the discretion of the Chairman, be present during discussion of the matter but cannot vote on it or be counted towards a quorum.

Dated: 1st May 2024

Last policy reviewed date: 1st May 2024

Next policy review date: 31st July 2027

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Version	Description of change	Date
1.0	First issued	1 st May 2024
1.1	Version tracking added	3 rd July 2024