



MINUTES

of the Hucknall & District U3A Committee held at the JGC on Wednesday 3rd April 2024 at 10 am.

Present: Melvyn Francis [Chair], Liz Attenborough, Diane Heenan, Gary Holmes, Tina Holmes, Mark Jackson, Helen Rose, Lynda Smeathers, Sue Tedstone, Greg Umney, and Bob McEwen[observer]

1. Apologies: Angela Cornish, Christine Eagle

2. Minutes of Previous Committee Meeting were signed as a true record

3. Matters Arising from the Minutes

4. Chair: Storage of H&D U3A items, in particular the urns was discussed. JGC only limited space and unable to assist. The Loft storage units on Portland Rd are expensive rent as it appears only larger units are left. LA to investigate what is left at Loft and source the smallest appropriate unit.

MF to send information on Notts Network training via Zoom for Committee members on handling complaints to TH & GH.

5. Business Secretary – MJ had a number of items to raise due to the impending AGM and his departure as Business Secretary as follows:

a. AGM – Proposers and seconders in place, and no questions received. Copies of accounts etc. to be available. GH to look at printing costs or print himself as appropriate.

b. Charity Commission require certain policies to be in place. An item is to be included in the next agenda for the new committee to review all policies.

c. Both Charity Commission and Third Age Trust (TAT) returns are pending. The Charity Commission one will be done within the week. The window for the TAT is expected to open shortly.

d. Promo leaflets, redesigned and updated, available

e. The candidate for election as Business Secretary has undertaken relevant TAT training and an outline of his role from MJ. The candidate for election as Beacon Administrator has received Beacon training from MJ and has enrolled for a TAT training session.

f. The Gift Aid claim is ready for submission. MJ & GH to do the Gift Aid claim together and ensure that GH has the correct Beacon permissions going forward. Prior to next renewal, members who do not currently Gift Aid will be contacted to see if they wish to do so.

g. Governance – It should be ensured that speakers/trainers have their own tax and insurance – GH and CE to devise a way to facilitate this.

h. Currently there are 54 members not in a group, actually an improvement on previous years but it raises the question of whether we are meeting the needs of our members, especially new members. It was felt that the new members meetings run by Greg have probably helped with this but could we do more. It was agreed to continue the meetings run by Greg, plus make a follow up call six weeks later. MF volunteered to do the follow up call.



i. Those members currently receiving the 3rd Age Matters magazine will be contacted to ensure they wish to continue to do so.

k. MJ had investigated the Facebook page issues raised by a change of personnel. The page has to be hosted/linked to a personal account but Facebook has procedures for migrating pages from one user to another. A discussion followed on how much Facebook is accessed and whether the effort in maintaining it was worthwhile. LS to liaise with AC to see if they can monitor Facebook footfall?

6. Speakers' Secretary:

13 March – No Such Word as Can't – Emma Sheardown - £120 – review – held members' attention

7. Social Subcommittee - Johnny Victory, on 12th April. BYO Food. 80 tickets sold to date.

TH queried why the Committee had not received the minutes from the Social Sub Committee as agreed previously. *(Post meeting note: Subcommittee minutes have been circulated)*

Programme for Christmas still not agreed. Christine Vincent offering to compile another PowerPoint for December's meeting. ST to send another email to group leaders with regard to interest in delivering a showcase type meeting.

November film – A Boy Called Christmas]

8. Webmaster: No report

9. Interest Groups' Co-Ordinator: Pickleball generic emails and group on Beacon in place. Some group leaders not using Beacon.

Confirmation that outings must be paid for by members before committing U3A funds

10. Treasurer: 1st quarter slightly ahead of budget. Groups generally on track

11. Equipment Manager: [Storage see item 4]. LA to order new large screen

12. Vice-Chairman Short Courses & Workshops: 24th April Tax, Care and Toy Boys plus refreshments in hand.

13. Events Organiser: No report

14. Membership Secretary: New members' meeting Tues 30 April, Byron Room, 11.00, 26 expected. Support from committee would be appreciated

Membership	472	Non Renewals/ lapsed	29
Full	439	Meeting attendees	166
Associate	15	Left early	6
Affiliated	18		
Printed Newsletter	80 printed	80 taken	0 left



15. Any other business: New trustees will appear on Beacon after AGM

16. Notes for members:

The next Committee meeting will be held at the JGC on Wednesday 1st May 2024 at 10.00