**HUCKNALL & DISTRICT U3A**

**MINUTES of the Hucknall & District U3A Committee held at the John Godber Centre on Wednesday 7 June 2023 at 10 am.**

**Present**: Tina Holmes [in the Chair] Liz Attenborough, Angela Cornish, Diane Heenan, Gary Holmes, Mark Jackson, Helen Rose, Lynda Smeathers, and Greg Umney

**1.Apologies:** Melvyn Francis , Christine Eagle , Sue Tedstone

**2. Minutes of Previous Committee Meeting –** signed as a true record

**3. Arising from the Minutes:** None

**4. Chair: [Tina Holmes] –** Nothing to report. As Kim Pears was to join the meeting at 10.15 to discuss matters pertaining to agenda item 5, other items were bought forward for discussion.

**6. Speakers’ Secretary:**  ‘Protection of the Royals’ June 2023 - Rod Repton -needs and cost noted.

July 2023 - Maureen Taylor: Garderobes, Grime and Leeches in 16th Century

**7. Social Sub.Committee –** Trivia Quiz 23 June – over 80 tickets sold so there are some still available. These will be advertised at the monthly meeting.

**8. Webmaster:** Vegetarian Cooking Group was featured on Facebook in May instead of table tennis

**5. Groups’ Co-ordinator:**  Group Leaders’ meeting and ‘Thank you’ buffet arranged for Friday 6th October 2023, 12.30-14.30 for attendees, in the JGC Hall. Committee agreed that the Group Leader plus one other assistant be invited. Kim Pears or Cathy to be asked to do the catering.

Craft 1 still need to update their members list.

Theatre trips, Ukelele and Litter Picking to advertise at June meeting

**Kim Pears,** **JGC manager,** joined the meeting to discuss the new JGC booking forms. It was agreed that U3a did not require a safeguarding policy\*. Kim highlighted that goods stored at the centre were not covered by JGC insurance.

The committee looked at the booking form example completed by Sue Tedstone and agreed the format. It was agreed that Sue will liaise with all group leaders to complete the required forms.

New JGC Regular Booking form accepted this is to be completed by the Chair for Committee and Monthly meetings. Kim will issue ad hoc booking forms for all future social events – to be completed by the Social Sub Committee.

**Kim Pears left the meeting.**

**9. Treasurer:** After a review of accounting practices, categories of income and costs are now more easily identifiable for Groups and Social events. Gary was thanked for his hard work undertaking the review. New style reports were presented and discussed. No concerns on overall finances to report.

**10. Equipment Manager:** PAT testing due around August but Burrows the electricians decline to come to the JGC to do the testing on one day. An alternative provider to be sourced.

 It was noted that storage for the U3A is tight at the JGC

**11. Vice-Chairman Short Courses & Workshops:** Positive feedback was received for the Astrology event. Yoga sessions (at planning stage with Tina) and Estate Planning (sourced by Lynda) to be followed up

**12. Events Organiser:** 9th September 2023 publicity stall at the Rotary Community Day on the market. Volunteers to man the stall required.

**13. Membership Secretary:**

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| --- | --- | --- | --- |
| Membership | 468 | Non Renewals | 45 *[April]* |
| Full | 432 | May attendees | 142 |
| Associate | 18 | Left early | 32 |
| Affiliated | 18 | New members since Sept 22 | 40 |
| Printed Newsletter | 80 printed | 61 taken | 19 left |

Instructions in the event of fire to be read at the monthly meeting. In the event of an incident all committee members present to help.

It was agreed that only one taster session per group allowed before joining the U3a. Cost of taster session at the discretion of the group leader.

**14. Business Secretary:** Nothing to report

**15. Any other business:** None

**Apologies for July meeting received from Angela Cornish, Mark Jackson and Greg Umney**

**The next Committee meeting will be held at the John Godber Centre on Wednesday 5th July** **2023@10.00**

[Note\* – The U3A does have a Safeguarding Policy]