

HUCKNALL & DISTRICT U3A

Minutes of the meeting of Hucknall & District U3A Committee held on Wednesday, 4TH December, 2019, at the John Godber Centre.

Present:

Barrie Saunders, Chair.
Christine Berrill, Treasurer
Siobhan Lee, Vice-Chair & Groups' Co-ordinator
Maggie Huckerby, Vice-Chair & Speaker's Secretary
Sandra Green, Minutes Secretary
David Rose, Short Courses' Co-ordinator
Mark Jackson, Business Secretary
Marguerite Hodgkinson, Membership Secretary
Phil Attenborough, Equipment
Diane Heenan, Member
Dianne White, Member
Angela Cornish, Website

Minutes of the previous Committee Meeting were approved and signed after amendment

Arising from the Minutes

- a. November speaker Jack Perks was enjoyable.
- b. Details of the Arts Festival in August were noted.
- c. National U3A Day 3rd June 2020 – ideas to be brought to the next meeting.
- d. U3A Regional Conference 21st April at Eastwood Hall – more information at next meeting.

Groups' Co-ordinator –

- a. Showcase meeting, December 11th – Siobhan Lee reported everything was arranged.

Speaker's Secretary –

- a. The proposed January speaker would be Bob Massey on "Arnold Underground".
- b. It was reported that at the U3A Social on 2nd December the sound system during the Science Group's entertainment was not too good.
- c. The Social Sub -Committee have requested Terms of Reference. A draft document, prepared by Mark Jackson in line with relevant clauses of the Constitution, was approved and a copy of this will be sent to the Sub-Committee.

Webmaster – Angela Cornish reported that she had been advised that the PHP scripting language used by the U3A website had become outdated and needed updating. There were two options

- a. to continue running the outdated system but with extended support from the website hosts at an extra monthly cost of £8.40 or
- b. to update to the latest version of PHP.

However, her concern was that the update option came with a warning to check the website and scripts for functionality afterwards. She was cautious about proceeding with the update in case adjustments were necessary and the website was compromised. The Committee agreed that the update was the way forward and Mark offered to assist if there were any problems.

Treasurer's Report –

Previous month's Accounts – circulated via email, were discussed and accepted. Four new best quality teapots had been purchased. Christine Berrill to make enquiries re disposal of the old urns. There was a query on the Riviera commission which Christine would investigate. Sausage rolls and mince pies would be purchased for the December Showcase meeting.

Equipment – Phil Attenborough had nothing to report.

Short Courses' Co-ordinator – David Rose reported as follows:

- a. The Film Workshops had been successful apart from a sound problem on one film. David Rose suggested the possible future hire of St. Peter & St. Paul's hall which had a good cinema system. He would make further enquiries.
- b. Sue Bailey would do a talk on Diabetes on January 21st.
- c. A Cybercrime talk was planned for 30th January.

Membership Secretary –

- a. Meeting attendance figures had been circulated via email. 174 members had attended with 23 leaving at the break.
- b. Barrie Saunders had been informed the maximum for the hall was 300.
- c. Marguerite Hodkinson reported 5 new members were expected in January.
- d. Marguerite Hodkinson would need help with the sending out of the new Renewals letters in January.

Business Secretary –

- a. Mark Jackson will prepare guidance notes for members regarding on-line membership renewal
- b. Mark had sent a copy of the insurance certificate to Christine Berrill as required for future room bookings.

Any other business –

- a. Forest Town U3A have purchased a defibrillator. Hucknall Leisure Centre already has one.
- b. The question of members' death announcements was discussed; it was felt permission should be gained before any meeting announcement.
- c. The Science Group wished to enter the Christmas Tree Festival on the U3A's behalf in 2020 – David Rose.
- d. A reminder was given for the Chairman's Lunch on 23rd February – names to Geoff Cree.
- e. Committee photos to be permanently displayed on the fold up noticeboard from the January meeting.

Date and time of next meeting – Thursday, 2nd January, 2020 at 10 am at the John Godber Centre.
The meeting closed at 11.30 am