

**HUCKNALL & DISTRICT U3A**  
**MINUTES OF THE COMMITTEE MEETING HELD AT 10AM**  
**ON 2<sup>nd</sup> JANUARY AT THE JOHN GODBER CENTRE**

**Present:**

Barry Saunders	Chairman
Sandra Green	Minutes Secretary
Mark Jackson	Business Secretary
David Rose	Short Course Co-ordinator
Siobhan Lee	Groups Co-ordinator
Christine Berrill	Treasurer
Marguerite Hodgkinson	Membership Secretary
Philip Attenborough	Equipment
Margaret Huckerby	Speaker's Secretary
Dianne White	Co-opted Member

**1. Apologies** – Diane Heenan and Angela Cornish.

**2. Minutes of previous meeting** were approved and signed.

**3. Previous monthly meeting –**

The Showcase meeting had been successful despite the last minute change of room by the Leisure Centre for which we had been given hardly any notice at all. The acoustics were very bad in the room provided and the noticeboards were not immediately available but Siobhan Lee dealt with the problems as quickly as she could. Barrie extended a vote of thanks to Siobhan and to Phil Attenborough for their hard work setting up the meeting. Next year's would be on 9<sup>th</sup> December, 2019.

**4. Equipment -**

- a. Dianne asked if lapel mikes could be purchased and Phil Attenborough would look into this and check whether the existing equipment could support these. He suggested freestanding equipment might be better. Phil had discovered that there was already a large projector screen and surround sound in our usual meeting room but this would mean turning the layout around so that the audience faced the mirror wall. He would check whether this equipment could be made available to us.
- b. Phil will let us know when the equipment demonstration suggested by Viv Ellis would be taking place.
- c. History Group – request for personal voice amplifier by Maureen Newton was agreed and she would follow this up
- d. It was agreed that the old projector could be passed on to Maggie Huckerby
- e. Christine would return the old computer to Phil as it was now not suitable for our use.

## **5. Groups Coordinator**

- a. Siobhan Lee reported the Aging Care Conference would be held in October and was limited to 100 places.
- b. Group Leaders would be invited to a North Notts. Meeting re offering spare places on group activities to members in other U3As.

## **6. Speaker's Secretary**

Maggie Huckerby reported that the next meeting's speaker would be William French "The Butler". He would be bringing his own equipment but would need two tables.

- 7. Social Events** - Maggie Huckerby said there had not yet been a Social Sub.Committee meeting so far but would report back from the next one. The next event would be the Irish Night.

- 8. Webmaster** - Nothing to report.

## **9. Accounts**

- a. Christine Berrill said the accounts were all in order with no problems and were now on spreadsheets which made things easier.
- b. A budget meeting has been arranged for 6<sup>th</sup> February extending the Committee meeting.
- c. Groups to be reminded in the newsletter that funds may be available for equipment etc and to contact Groups Co-ordinator Siobhan Lee.
- d. Christine reported that the accounts would be passed on for auditing.

## **10. Short Courses Co-ordinator**

- a. David Rose confirmed that the room had been booked for the film discussion short course in February, March and April. Names would be taken at the next monthly meeting.
- b. 2019 calendars were now reduced to £3. There were also approximately 10 mugs left for sale.

## **11. Membership Secretary**

- a. Marguerite Hodgkinson reported that membership renewal forms would either be emailed to members or posted to those with no email addresses.
- b. Non-renewals list would appear on the Beacon system for Group Leader's information.
- c. It was agreed to update the U3A leaflet which would also be sent out to members.
- d. She reported 229 members had attended the Showcase meeting.
- e. At the next meeting Alan Snape would show new members around in Diane Heenan's absence.
- f. A list of affiliated members could not be included on the Beacon system because of confidentiality requirements etc.

**12. Business Secretary**

- a. Mark Jackson reported not all Group Leaders were yet on the Beacon system.
- b. The Beacon 2 system would replace the existing Beacon later in the year.
- c. New insurance certificates were available for groups.

**13. Any other business**

- a. Sue Spolton had requested that someone else take over the collection and delivery to the meeting of the U3A Newsletters. Dianne White agreed to collect these from Graham Daft and she would contact him directly.
- b. As the Newsletter Editor may not be available as a one off some time in the future, Siobhan Lee volunteered to do this.
- c. Rose Ridley requested permission for the Social Sub.Committee to organise a three day visit to Bishop Auckland for Hucknall U3A members. Agreed.
- d. St. Peter & St. Paul's Church were setting up a new "Men in Sheds" project and had asked for our support in their application for funding. Agreed.
- e. David Rose reminded the Committee that notice of the Annual General Meeting should be given in next month's newsletter. Barrie Saunders to do this.
- f. The Charities Commission would need to have a copy of the re-registered Trustees together with a copy of the Annual Accounts.

**Date and Time of next meeting** - 6<sup>th</sup> February, 2019 at 10am in the John Godber Centre, to include the Budget Meeting. The meeting closed at 11.30 am.