

MINUTES OF THE HUCKNALL & DISTRICT U3A COMMITTEE MEETING HELD ON WEDNESDAY 5th SEPTEMBER, 2018 AT THE JOHN GODBER CENTRE

Present:

Barrie Saunders, Chairman
Sandra Green, Minutes Secretary
Diane Heenan, Co-opted Member
Maggie Huckerby

Christine Berrill, Treasurer
Mark Jackson, Business Secretary
Dianne White, Co-opted Member

Apologies for absence received from Marguerite Hodgkinson, Phil Attenborough, Angela Cornish, David Rose, and Siobhan Lee

Minutes of Previous Committee Meeting (circulated via email) were approved and signed.

Arising from the Minutes:

- a. **Social Sub.Committee** – Barrie Saunders had attended the August Social Sub.Committee meeting (minutes have been circulated via email). They were concerned about the Temporary Membership system but after discussion this Committee felt it was necessary to have such a system on public liability grounds. It was agreed that members should be offered tickets for two months and then any remaining tickets could be sold on a Temporary Membership basis to non-members. Rose Ridley kept a full list at each event of all ticketholders' names, including non-members. Marguerite Hodgkinson was concerned about the current design of the Temporary Membership cards and would be looking into a better design.
- b. **Executive Representation on Social Sub.Committee** was in the U3A Constitution and it helped to give better liaison between the two Committees. Barrie Saunders would draw up an information sheet for the Executive Committee representative(s) on the Social Subcommittee. He would also make an announcement about tickets sales at the next meeting.
- c. John Ellis had indicated that he wished to stand down from his role involving **Gift Aid** and David Rose had agreed to take this on, with help from Trustees Mark Jackson and Christine Berrill.

August monthly meeting

- a. Access to the Youth House and key availability was a problem in August; normally the staff liaise with other members of the Leisure Centre to provide access in the Youth House staff member's absence but this failed in August. Barrie Saunders will visit next Monday to check arrangements.
- b. Speaker: Pat Hall – "Quick Change & Comedy" was very well received
- c. Informal vote of change of meeting format – to remain the same as at present.
- d. Group presentation: Water Colour Group – there was much talent on display this month.

Future monthly meetings

Sandra Green to book rooms for 2019

Speakers' Secretary

- a. Speaker: 12th September – Graham Keal – “50 Shades of Graham”. Diane Heenan to meet the speaker and obtain a cheque from Christine Berrill to pay him. He will require a mike and a glass of water.
- b. Mark Jackson had been very impressed with speakers at the National AGM who spoke on cyber-crime and suggested someone similar could be booked for a future speaker.
- c. No Group had yet volunteered to do a presentation

Webmaster

Everything is operating well with no problems to report.

Social Events

- a. Beatles Night, 29th September – Over 100 tickets sold so far.

Previous Months' Accounts

- i. Christine Berrill, Treasurer, had emailed a copy of the revised July Financial Statement and the August Statement to all Committee members.
- ii. She and Mark Jackson would meet up to co-ordinate Finance on to the new Beacon system.
- iii. Disposable cups – As no new information was available about suitable cups, Christine had purchased the usual ones and would continue to try and find out what the Youth House did with the bag of paper cups.
- iv. As commission had now come in from Riviera Travel together with funds from Gift Aid and there was a healthy Reserve fund, it was felt Group Co-ordinators should be reminded that they could apply for funds, within reason, for their Groups' activities.
- v. New larger noticeboards had been purchased.
- vi. Sandra Green asked what expenses were available towards the Group Christmas Tree entry and she was told whatever reasonable expenses could be claimed. It was hoped that the Creative Writing Group would produce this year's tree.
- vii. Members were reminded that the Committee does produce a Budget just before our Annual General Meeting.

Equipment

- a. Viv Ellis would be bringing the two old U3A Christmas trees to the next meeting for storage at the Youth House.
- b. Social Sub.Committee had asked for authorisation of a purchase of new lights and table decorations for the Social events. Agreed.

Short Course Co-ordinator

Barrie recorded his thanks to David Rose for his hard work and knowledge in setting up appropriate courses and workshops for Hucknall U3A. David would report back further at the next meeting.

Groups' Co-ordinator

- a. Siobhan Lee would not be at the September meeting and so Groups would have to put out their own boards etc. Sandra Green asked if help could be offered to Siobhan after each meeting with regard to putting away tables etc.
- b. Pickleball Group had started on every Thursday 2-4 pm from September.
- c. Weight Loss Group starts on September 7th, 6.30-7.30 at Tesco Community Room

- d. Alan Snape is starting a Gilbert and Sullivan Appreciation Group.
- e. Alan also requested a French Conversation for Beginners Group
- f. Melvin Francis was hoping to start a "Brewery Science & History" Group
- g. Barrie Saunders reported that Alan was putting lots of effort into supporting new U3A members.

Membership Secretary

- a. Marguerite Hodgkinson had emailed details of the current membership to Committee members.
- b. She had mentioned the need for better Temporary Membership cards (as detailed earlier).

Business Secretary

- a. Mark Jackson reported that Beacon system is now up and running and links are being included on the website. He demonstrated the new Beacon system to the Committee.
- b. Data Protection (Privacy) Policy – There had been a complaint raised about the publishing of groups members' email addresses. After discussion it was agreed that clarification should be made on this topic and that members on joining a group should indicate whether their email addresses could be included in group emails. It was felt that Group Co-ordinators' jobs would be made more difficult if each member had to be contacted on an individual basis rather than in a group email. It was pointed out that members on expressing an interest in a new group did willingly put their contact details, including email addresses, on the noticeboards for all to see. An article relating to this topic would be included in the newsletter.
- c. Mark reported that he had attended the National U3A Annual General Meeting and reported there had been several changes to the Executive Committee members.

Any other business

- a. Christine Berrill asked for clarification on the subject of Associate Members. Hucknall U3A do accept Associate Members.
- b. Barrie Saunders reported that the speaker at Maureen Newton' History Group on 19th September would require a "projector". Barrie Saunders to ask Phil Attenborough to clarify this.
- c. Christmas Showcase meeting in December: Siobhan Lee had reported that the Ukulele Group, the Drama Group and Fun with Languages Group would be involved so far.
- d. Hucknall U3A had been awarded a Ten Years Membership Certificate from National U3A. Barrie Saunders would scan this for the website then Dianne White would frame this.

Date and time of next meeting – Wednesday, 3rd October, 2018 at 10.00 am at the John Godber Centre.

The meeting closed at 12 noon.