

**MINUTES OF THE HUCKNALL & DISTRICT U3A COMMITTEE MEETING held on Wednesday 3<sup>rd</sup> October, 2018 at 10.00 am at the John Godber Centre**

**Apologies for absence** were received from Christine Berrill and David Rose

**Minutes of Previous Committee Meeting** (circulated via email) were approved and signed.

**Previous monthly meeting** - Speaker: Graham Keal – “50 Shades of Graham” – there were mixed feelings about this speaker; the talk was a bit “lacking”.

**Speakers’ Secretary**

10th October – Christine Robinson – “Christmas at Chatsworth” has been reminded.

**Membership Secretary**

- a. Marguerite Hodgkinson had circulated the meeting attendances details via email.
- b. Temporary Members: it was noted that names were kept by Rose Ridley for social events. She had asked if this list needed to be on the Beacon system? She had also enquired whether she should also be making temporary members of people such as entertainers such as the dancing demonstration group (who were not being paid)? It was felt this was not necessary.
- c. Gift aid form for prospective members and renewal form for existing members were discussed with a suggestion being made to making the Gift Aid form part of the renewal form; the final decision on the format of the Renewal and Gift Aid forms will be made at the next meeting.
- d. Membership cards 2019/2020: members were happy with the current membership cards.
- e. The current waiting list could be included in the Beacon system although some people on the list did not actually join when offered a place.
- f. Members were asked if we wished to have another U3A calendar and it was agreed we would. Marguerite would make enquiries as it may be too late in the year to order.
- g. Marguerite was concerned that a non-member had been offered a “taster” session at a group, which was not allowed. The person concerned had sent in his application form but would not have been at the monthly meeting to complete all the details. Sandra Green, whose Creative Writing Group was the group concerned, explained that she knew the person had applied and she didn’t want to discourage a prospective new member to the group which needed every new member it could get but she noted the concern.

**Social Events**

**Beatles Night, 29<sup>th</sup> September**, had been well attended with 170 tickets being sold. The Beatles tribute group were very good but it was felt the interval time was too long. It was commented that when announcements were being made e.g. Presentation for the best Beatles/60's costume, it was very hard to hear because of

the number of people talking and this was unfair on the Speaker and those receiving the prizes.

**Christmas Social, 3<sup>rd</sup> December** – Tickets would be on sale at the next meeting.

### **Webmaster**

Angela Cornish reported no problems with the website. She, Siobhan Lee and Marguerite Hodgkinson had attended the Facebook Workshop and after discussion it was agreed that Hucknall U3A did not need this at this time as all information was already on the website.

**Previous Month's Accounts** had been circulated via email and were accepted. It was felt that the annual subscription should remain at £15 and that a date would be set for a Budget Meeting before the end of the financial year.

### **Equipment**

- a. Phil Attenborough had arranged for all equipment to have annual testing.
- b. Printing – Sandra Green asked if groups could still get printing done and was told yes, to contact Sue Spolton. Creative Writing Group wished to do a printed leaflet for the Christmas Showcase for each member.
- c. Old Christmas trees: Barrie to ask Brian Stanley if he wished to retain the wooden Christmas tree and the artificial tree could be donated to a charity.
- d. Phil Attenborough would temporarily store the four ukuleles which are the property of the U3A as the group coordinator does not wish to store them any longer.
- e. Maureen Newton had asked if it might be a good idea for another computer to be purchased for group use. However, as the existing one is rarely asked for, it was decided this would not be needed.

### **Short Course Co-ordinator**

Barrie Saunders recorded the Committee's thanks to David Rose for his work involved in organising the courses.

Short courses & Talks update –

- a. First Aid – a 2 hour session with a trainer from The British Red Cross Thursday 4<sup>th</sup> October 2018 10 am to 12 noon in The Byron Suite JGC  
David Rose would be attending this, hopefully with Group Leaders.
- b. Driving in the 3<sup>rd</sup> Age not until 2019
- c. Data Protection course – Barclays to be involved in this in 2019

### **Groups' Co-ordinator**

- a. Unfortunately the Weight Loss Group due to start on September 7<sup>th</sup>, 6.30-7.30 at Tesco Community Room was a non-starter. Siobhan to advise members this would now not be operating.
- b. Gilbert and Sullivan Appreciation Group – Alan Snape would be making preliminary enquiries about this and the second French Conversation Group. He was also interested in starting a Rock & Roll Interest Group.
- c. Christmas Showcase arrangements were in hand
- d. Christmas Tree – Creative Writing Group (Sandra Green) would be undertaking this. Siobhan asked for £15 to pay for the application to the competition. It was agreed to pay all necessary reasonable expenses for this event.

- e. The Choir Group were experiencing financial difficulties due to recent low turnout of members. It had been suggested that the fee be increased to £5 per session (two sessions per month) but members of the group felt this was too much. The room hire was £17 per session plus the Choir Conductor's travel expenses of £20. It was agreed to subsidise the Choir Group for three months in the hope that numbers may return to previous attendance. It was explained that the Choir Group was a valuable U3A asset as it often did concerts to outside organisations, such as old folks' homes etc and this was much appreciated. Sandra Green reported that the Liberal Club may be able to provide accommodation for the group free of charge apart from a £2 per person refreshment cost. Christine Hemsley was now the Co-ordinator as Doreen Newton had stepped down for health reasons.
- f. Creative Writing Group – As the original Group Leader, Janet Gibson, wished to stand down, Sandra Green had offered to undertake this and Siobhan provide her with helpful information from National U3A.
- g. The Craft Visit to Leicester would be taking place on 9<sup>th</sup> October.
- h. A Beacon Workshop would be taking place on 24<sup>th</sup> October 1.30-3.30 pm. for Group Leaders and Siobhan hoped to produce a Lesson Plan which could be added to the Group Leaders' Handbook for future reference.

### **Business Secretary**

Mark Jackson gave an update on Beacon. There would be a Group Leaders' Training Session on Beacon as already mentioned. Not all Group information was yet known and Group Leaders should keep the information about current members up to date. Data Protection (Privacy) Policy – Shared membership ie. Ashfield members, would be entered on an affiliated section of Beacon. GDPR for these members would have to be addressed.

### **Any other business**

Barrie Saunders was pleased to report that several members would be attending the Inclusion Workshop on 30<sup>th</sup> October at Ollerton.

### **Date and time of next meeting:**

Wednesday, 7<sup>th</sup> November, 2018 at 10 am at John Godber Centre  
The meeting closed at 11.45 am.