

MINUTES OF THE HUCKNALL & DISTRICT U3A COMMITTEE MEETING HELD ON WEDNESDAY 1st August, 2018 AT THE JOHN GODBER CENTRE

Present:

Barrie Saunders, Chairman
Christine Berrill, Treasurer
Mark Jackson, Business Secretary
Angela Cornish, Webmaster
Diane Heenan, Co-opted Member

Siobhan Lee, Groups' Co-ordinator
Sandra Green, Minutes Secretary
David Rose, Short Course Co-ordinator
Phil Attenborough, Equipment Manager
Dianne White, Co-opted Member

Apologies for absence received from Marguerite Hodgkinson and Maggie Huckerby.

Minutes of Previous Committee Meeting (circulated via email) were approved and signed after amendment.

Arising from the Minutes:

- a. Sandra Green would make sure there was a copy of the Committee minutes on the noticeboard at the monthly meeting.
- b. Maggie Huckerby had volunteered to be the Committee representative on the Social Sub.Committee. Dianne White or Diane Heenan volunteered to be a stand-in should Maggie not be able to attend any meeting. Agreed. Barrie Saunders would attend the next meeting then Maggie would attend future meetings.

July monthly meeting

Speaker: Jo Carter on "The Life of a Lady's Maid". Feedback was that this was a good, enjoyable speaker. The Singalonga Group session was also enjoyed.

Future monthly meetings

- i. **Announcements** – Group Leaders had been asked to confine announcements to new information only.
- ii. **Group Presentation** – The Water Colour Group would provide a display at the August meeting. One of their members had received a prize at the recent Byron Festival. Siobhan Lee felt the existing noticeboards were rather small, especially for Groups such as the Water Colour Group. She was given permission to purchase a larger display board, hopefully in time for the next meeting.
- iii. **The format of the monthly meeting** was discussed and there was a suggestion that the speaker could be in the first session, with the announcements etc after the break. Other U3As to be asked what their format was and also a show of hands could be taken at the next meeting. This item to be on the September agenda for discussion and decision.

Speakers' Secretary

In Maggie Huckerby's absence, Dianne reported that the speaker for August would be Pat Hall – "Quick Change & Comedy". She would need a mike and a small table.

Webmaster

Angela Cornish had nothing to report. It was suggested that the Webmaster email address be added to the bottom of each page of the Newsletter, together with the date by which information should be sent in. Steve to be asked to do this.

Previous Months' Accounts

- i. Christine Berrill, Treasurer, had emailed a copy of the July Financial Statements to all Committee members. The room hire account for the Youth House would be sent to her quarterly in future. She reported there was a healthy amount in Reserve. The Hog Roast made a small loss which would be covered by the Social Sub.Committee account. She reported the Book Table was doing very well financially.
- ii. She had not yet added the security system to the laptop computer as she was awaiting the Beacon details. Mark Jackson would help in accessing this.
- iii. Disposable cups – Christine had investigated what suitable disposable cups were available and she would take samples with her to the Veolia visit later today. She would also ask the Youth House how they usually disposed of the bag of cups which were left after our meetings and it may be that we might have to dispose of them separately from the general collections there. There were enough cups for the August meeting but she would report back at the next Committee meeting and then purchase the most suitable ones in time for the September meeting.

Equipment

Phil Attenborough had nothing to report this month. Barrie Saunders thanked Phil for his help and advice on the subject of equipment. Barrie had sent a full reply to Viv Ellis on the subject of her sound equipment request.

Short Course Co-ordinator

David Rose reported as follows:

- a. First Aid Course – Booked for October. He felt Group Leaders or a representative from groups ought to attend.
- b. East Midlands Emergency Team would be giving a talk on 17th August.
- c. David was continuing to look into the possibility of another Dementia course and also a Driving course.
- d. David reported Barclays may be able to do a Cyber-crime Awareness session in early 2019.
- e. The new "Pickleball" group had started and would be weekly on Thursdays 2-4 pm at Hucknall Leisure Centre starting 6th September.
- f.

Groups' Co-ordinator

- a. Siobhan Lee had booked the Tesco Community Room for a new Friday weekly time of 6.30 pm for a slimming support group (title not yet decided upon) from September.
- b. The River Cruise on 15th August was all finalised and paid for.
- c. A second Ukulele Group was a non-starter as only one person was interested; that person had been added to the existing Ukulele Group.
- d. There would be an outing to Leicester Thimbles Craft Centre on 9th October.
- e. There would be a Notts. U3As Ageing Conference in late September/early October 2019, when 80-100 places would be available with speakers and workshops. More details later.
- f. Viv Ellis had passed on to Siobhan two U3A Christmas trees and two ukuleles with stands for storage or for sale.
- g. It was suggested a recording device might be purchased to aid with Committee minutes but it was felt that was not appropriate.
- h. There had been queries raised about Temporary Members and Associate Members attending social events. To be discussed more fully at the September meeting.

Membership Secretary

Marguerite Hodkinson had emailed details of the current membership to Committee members.

Business Secretary

Mark Jackson brought the Committee up to date with the setting up of the new Beacon system. Sandra Green asked if details of new members to a group should be passed to Mark as soon as members joined and this was confirmed. Barrie thanked Mark for all his hard setting up the Beacon system.

Any other business

a **Storage** – Barrie had looked into the question of outside storage which was very expensive. Sandra was happy to store admin. files etc in the future.

b **Safety Protocols for Cycling and Walking Groups** – David Rose felt an information sheet/system should be put in place for such groups above. However, it was suggested that members could carry a sealed envelope on their person, giving contact details, medications and health problems in case of emergency. It was felt that members should take personal responsibility for this information.

Date and time of next meeting – Wednesday, 5th September 2018 at 10.00 am at the John Godber Centre. Apologies from David Rose, Angela Cornish, Phil Attenborough, Marguerite Hodkinson and Siobhan Lee.

The meeting closed at 11.55 am.